

Mid Devon District Council

Cabinet

Thursday, 7 February 2019 at 2.15 pm
Exe Room, Phoenix House, Tiverton

Next ordinary meeting
Thursday, 7 March 2019 at 2.15 pm

Those attending are advised that this meeting will be recorded

Membership

Cllr C J Eginton	Leader and Environment
Cllr R J Chesterton	Deputy Leader and Planning and Economic Regeneration
Cllr P H D Hare-Scott	Finance
Cllr C R Slade	Community Well Being
Cllr Mrs M E Squires	Working Environment and Support Services
Cllr R L Stanley	Housing

A G E N D A

Members are reminded of the need to make declarations of interest prior to any discussion which may take place

- 1. Apologies**
To receive any apologies for absence.
- 2. Public Question Time**
To receive any questions relating to items on the Agenda from members of the public and replies thereto.
- 3. Declarations of Interest under the Code of Conduct**
Councillors are reminded of the requirement to declare any interest, including the type of interest, and reason for that interest, either at this stage of the meeting or as soon as they become aware of that interest.
- 4. Minutes of the Previous Meeting**
Members to consider whether to approve the minutes as a correct record of the special meeting held on 31 January 2019 – **to follow**.
- 5. Safeguarding Policy Guidance and Procedures (Pages 7 - 20)**
Arising from a report of the Director of Corporate Affairs and Business Transformation, the Community Policy Development Group has recommended that the revised Safeguarding Policy and Procedures be approved.

6. **Bulky Waste Charges** *(Pages 21 - 22)*
Arising from a report of the Group Manager for Street Scene and Open Spaces, the Environment Policy Development Group had recommended that the fixed price items charge of £27.00 within the charging schedule for bulky waste be abolished.
7. **Shop Front Enhancement Scheme** *(Pages 23 - 28)*
Arising from a report of the Head of Planning, Economy and Regeneration, the Economy Policy Development Group has recommended that the Cabinet approves a seed fund totalling £15,000 to maintain / reinstate shopfront enhancement schemes for the three main market towns in the District.
8. **Economic Strategy** *(Pages 29 - 120)*
Arising from a report of the Head of Planning, Economy and Regeneration, the Economy Policy Development Group has made the following recommendations:
 1. The Economic Strategy and year 1 action plan be approved.
 2. That delegated authority be granted to the Head of Planning, Economy and Regeneration in consultation with the Chairman of the Economy PDG and Cabinet Member for Planning and Regeneration to finalise the document for publication (document appearance such as formatting, illustrative material and minor changes).
 3. That delegated authority be granted to Head of Planning, Economy and Regeneration in consultation with the Chairman of the Economy PDG and Cabinet Member for Planning and Regeneration to add an appendix to include key employment sites.
9. **Void Management Policy** *(Pages 121 - 138)*
Arising from a report of the Group Manager for Housing, the Homes Policy Development Group had recommended that the revised Void Management Policy and that the term of the policy be extended to 10 years.
10. **Meeting Housing Needs Policy** *(Pages 139 - 166)*
Arising from a report of the Group Manager for Housing, the Homes Policy Development Group had recommended that:
 - a) The revised Housing Options Supply and Demand Policy be approved;
 - b) The Cabinet notes the Housing Options Service will continue to

make best use of its temporary housing resources when accommodating homeless households.

11. **Draft 2019/20 Housing Revenue Account (HRA) Budget** *(Pages 167 - 180)*
Arising from a report from the Deputy Chief Executive (S151) and Director of Operations considering the options available in order for the Council to set a balanced budget for 2019/20 and agree a future strategy for further budgetary planning for 2020/2021 onwards; the Homes Policy Development Group had made the following recommendation: that the proposed HRA budget for 2019/20 be approved subject to garage rents being frozen for 2019/20 and that from 2020/2021 onwards garage rents be increased by the Consumer Prices Index plus 1%.
12. **Unauthorised Encampment Procedure for managing or enforcing unauthorised encampments** *(Pages 181 - 274)*
Arising from a report of the Deputy Chief Executive (S151) for the Community Policy Development Group had recommended that Cabinet and then to Council adopt the Unauthorised Encampment Policy subject to a further review by the legal department, following the review it was agreed that consultation take place on the proposed policy. This report finalises the procedure for approval.
13. **Financial Monitoring** *(Pages 275 - 298)*
To receive a report of the Deputy Chief Executive (S151) presenting a financial update in respect of the income and expenditure so far in the year.
14. **National Non-Domestic Rates** *(Pages 299 - 312)*
To receive a report of the Deputy Chief Executive (S151) providing Members with an update of the income generation and financial implications of the number of Business Rate properties in Mid Devon and to approve the NNDR1 (estimated income to be generated in 2019/20 from business rates).
15. **Budget** *(Pages 313 - 334)*
To receive a report of the Deputy Chief Executive (S151) providing the proposals for the General Funds and the Housing Revenue Account for the year 2019/20.
16. **Capital Programme 2019/20 - 2022/23** *(Pages 335 - 348)*
To receive a report of the Deputy Chief Executive (S151) seeking approval of the 2019/20 Capital Programme and requesting that the draft 2020/21, 2021/22 and 2022/23 programmes be noted.
17. **Treasury Management Strategy and Annual Investment Strategy** *(Pages 349 - 388)*
To receive a report of the Deputy Chief Executive (S151) proposing the Treasury Management Strategy and Annual Investment Strategy for

2019/20.

18. **Capital Strategy** (*Pages 389 - 398*)
To receive a report of the Deputy Chief Executive (S151) requesting agreement of the proposed Capital Strategy for 2019/20.
19. **Policy Framework** (*Pages 399 - 408*)
To consider a report of the Chief Executive regarding the Policy Framework.
20. **Establishment** (*Pages 409 - 414*)
To consider a report of the Group Manager for Human Resources informing Members of the overall structure of the Council showing the management and deployment of officers.
21. **Pay Policy** (*Pages 415 - 428*)
To consider a report of the Group Manager for Human Resources relating to senior pay in particular the role of the Chief Executive, Directors and other senior officers.
22. **Tiverton Regeneration Scheme** (*Pages 429 - 444*)
To consider a report of the Deputy Chief Executive (S151) requesting the approval of a regeneration scheme for Tiverton Town Centre between Fore Street and the Market.
23. **ICT Strategy** (*Pages 445 - 456*)
To consider a report of the Group Manager for ICT providing an overview of the revised ICT Strategy
24. **Performance and Risk** (*Pages 457 - 488*)
To consider a report of the Director of Corporate Affairs and Business Transformation providing Members with an update on the performance against the Corporate Plan and local service targets.
25. **Notification of Key Decisions** (*Pages 489 - 502*)
To note the contents of the Forward Plan.

Stephen Walford

Chief Executive

Wednesday, 30 January 2019

Anyone wishing to film part or all of the proceedings may do so unless the press and public are excluded for that part of the meeting or there is good reason not to do so, as directed by the Chairman. Any filming must be done as unobtrusively as possible from a single fixed position without the use of any additional lighting; focusing only on those actively participating in the meeting and having regard also to the wishes of any member of the public present who may not wish to be filmed. As a matter of courtesy, anyone wishing to film proceedings is asked to advise the Chairman or the Member Services Officer in attendance so that all those present may be made aware that is happening.

Members of the public may also use other forms of social media to report on proceedings at this meeting.

Members of the public are welcome to attend the meeting and listen to discussion. Lift access the first floor of the building is available from the main ground floor entrance. Toilet facilities, with wheelchair access, are also available. There is time set aside at the beginning of the meeting to allow the public to ask questions.

An induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter. If you require any further information, or

If you would like a copy of the Agenda in another format (for example in large print) please contact Sally Gabriel on:

Tel: 01884 234229

E-Mail: sgabriel@middevon.gov.uk

Public Wi-Fi is available in all meeting rooms.